

# **AP 3840      Children on Campus**

Reference:      ***Welfare Institutions Code 625***

Date Issued:      July 8, 2008

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The District is committed to providing a physical environment which enhances teaching and learning while supporting the personal safety of all members of the District community. District policy states that bringing children on campus while attending classes is not permitted, unless children are enrolled in the Child Development Center or other instructional programs in the District. Children referenced in this procedure are defined as under the age of 18 years old or not emancipated from the care of parents or legal guardians. Children are allowed on District sites occasionally if participating in a District-authorized event, or while accompanying an adult who is receiving college or District services.

District policy also states that employees may not bring children to their worksite. Occasional exceptions to this policy may be made for good cause and with the approval of the employee's supervisor or instructional Dean. The employee shall provide adequate continuous supervision for such child or children and ensure that there is no disruption of services as a result of their being on site.

Parents and guardians are responsible for the safety of the children in their care. No liability will be accepted by the District, or any of its agents or staff, for the consequences of children being on campus. Children may at no time be left unattended or unsupervised. It is not appropriate to request that staff supervise the children of students or co-workers except when their job assignment relates to a formal program designed for children.

Under no circumstances are children to be admitted where dangerous substances or equipment are in use.

## **Classroom Settings**

Children are not allowed to participate in activity classes, laboratory sessions, or studio work, except as follows:

- Children enrolled in the Child Development Center or other instructional programs in the District
- Children participating in classes (at the request of the instructor)

## **Settings Outside the Classroom**

- Children may occasionally accompany a student or employee to the District or college site for a brief visit. They must remain under the continuous supervision of the adult responsible for them and their presence should in no way obstruct or diffuse services or work duties in the area.

- An employee may request that children or visitors leave the area should it be deemed necessary or appropriate.
- Visitors to all District facilities and events are subject to all relevant District policies and regulations.